VINACOMIN - INVESTMENT,
TRADING AND SERVICE JOINT STOCK COMPANY

SOCIAL REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No.: 32/HĐQT-ITASCO

Ha Noi, Aug 17, 2026

INVITATION
OF 2026 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

Dear Sirs/madams: SHAREHOLDERS.
OF VINACOMIN - INVESTMENT, TRADING AND SERVICE JOINT STOCK COMPANY

VINACOMIN - INVESTMENT, TRADING AND SERVICE JOINT STOCK COMPANY

- Address: No. 1 Phan Dinh Giot, Phuong Liet Ward, Hanoi City;

- Phone: 024.36647595;

- Business Registration Certificate issued by Hanoi Department of Planning and Investment No. 0200170658, 21th change on May 27, 2026.

The Board of Directors of Vinacomin Investment, Trading and Service Joint Stock Company (V-ITASCO) respectfully announces and invites the Company's shareholders to attend V-ITASCO's Extraordinary General Meeting of Shareholders in 2026:

1. General information:

1.1. Time of organization: Opening at 9:00 a.m. on Sep 21, 2026 (Monday).

1.2. Location: No. 01 Phan Dinh Giot, Phuong Liet ward, Hanoi city.

1.3. Contents of the Meeting:

Discuss and approve:

- Dismissal and supplementary election of members of the Company's Board of Directors for the remainder of the 2025–2030 term.

- Change of business lines and amendment of the Charter in accordance with the changes to business lines mandated by Decision No. 36/2025/QĐ-TTg dated September 29, 2025, of the Prime Minister regarding the promulgation of the Vietnam Standard Industrial Classification system.

2. Participants:

All shareholders owning shares of Vinacomin Investment, Trade and Service Joint Stock Company, closing the list until **Aug 13, 2026**.

Due to the large number of shareholders of the Company, the Company requests shareholders to consider authorizing another shareholder to attend the General Meeting.

Note: In case a shareholder authorizes his/her representative to attend the meeting, the authorization for the representative to attend the General Meeting of Shareholders must be made in writing *(according to the form)*.

3. Registration procedures:

In order for the organization of the 2026 Annual General Meeting of Shareholders to proceed smoothly and successfully, the Board of Directors of the Company proposes:

3.1. Shareholders shall carry out the registration procedure to confirm their attendance or authorize others to attend the General Meeting **from Aug 20, 2026**.

3.2. Shareholders are requested to register to attend the meeting directly or authorize others to attend the General Meeting at the address:

General Administration Department, Investment, Trade and Service Joint Stock Company - Vinacomin. Address: No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Hanoi City, in one of the following forms:

a) Bring the registration documents directly to the Company;

b) Register to participate according to the form, send to the Company by post;

c) Register to participate according to the form, send via zalo (0983.389585).

Shareholders, please contact the officer in charge, if you need instructions:

Phone number: 0243 6647595 (office hours from Monday to Friday)

Phone number: 0983.389585 (Mr. Dung).

3.3. When attending the General Meeting, shareholders/authorized representatives of shareholders are requested to bring their ID card or passport (original); Original authorization letter, in case of authorization.

3.4. All travel, food and accommodation expenses before, after and during the General Meeting are borne by shareholders.

4. Regarding the application and nomination for membership on the Board of Directors of Vinacomin Investment, Trade and Services Joint Stock Company for the remainder of the term 2025-2030.

- Documents (according to the form) include:

+ For shareholders being organizations: Nomination documents of the organization with the signature and seal of the authorized representative or the person appointed to represent the capital portion of the nominating organization as required by that organization, CV of the nominee.

+ For a group of shareholders: Minutes of the meeting of the nominating group of shareholders, Nomination application, CV of the nominee.

+ For individual shareholders: Application for candidacy, nomination, CV of the nominee, nominee.

Certified copies of diplomas and certificates proving the professional qualifications of the nominee, candidate according to regulations.

- The application must be sent directly to Vinacomin Investment, Trade and Service Joint Stock Company by **10:00 a.m. on Sep 16, 2026** at the address: General Administration Department - Vinacomin Investment, Trade and Service Joint Stock

Company; No. 1 Phan Dinh Giot, Phuong Liet Ward, Thanh Xuan District, Hanoi City. Any application or nomination documents received by the Company after the above time (10:00 a.m. on Sep 16, 2026) will be considered invalid.

5. Documents for the General Meeting:

5.1. Documents attached to the Invitation Letter:

To facilitate the distribution of invitations and the discussion of agenda items at the 2026 Extraordinary General Meeting of Shareholders, the Company's Board of Directors is sending directly to shareholders an invitation package containing the proxy form, the registration form for attendance, and the regulations regarding the nomination, candidacy, and election of Board members.

5.2. Detailed set of documents: Shareholders are requested to view and download at the Company's website www.itasco.vn/vi

The detailed documentation package for the 2026 Extraordinary General Meeting of Shareholders includes:

+ Agenda of the General Meeting of Shareholders;

+ Sample of confirmation/authorization to attend the General Meeting of Shareholders;

+ Regulations on nomination, candidacy, and election of members of the Board of Directors.

+ Working regulations at the Company's General Meeting of Shareholders;

+ Report of the Board of Directors; Audited financial statements; Report of the Supervisory Board;

+ Other relevant documents.

The Board of Directors of the Company respectfully invites shareholders to arrange their time to attend the meeting to ensure the success of the General Meeting.

Sincerely!

Receiving place:
- As regards;
- Board of Directors;
- Board of Supervisors
- Archived: Board of Directors.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0200170658 - C.T.C.P
CÔNG TY
CỔ PHẦN
ĐẦU TƯ, THƯƠNG MẠI
VÀ DỊCH VỤ
VINACOMIN
THÀNH PHỐ HÀ NỘI

Tran Sy Trao

CÔNG TY CỔ PHẦN ĐẦU TƯ, THƯƠNG MẠI VÀ DỊCH VỤ - VINACOMIN **VINACOMIN - INVESTMENT, TRADING AND SERVICE JOINT STOCK COMPANY**	**CỘNG HOÀ XÃ HỘI CHỦ NGHĨA VIỆT NAM** **Độc lập - Tự do - Hạnh phúc** **THE SOCIALIST REPUBLIC OF VIETNAM** **Independence - Freedom - Happiness**
Số/No.: 31/NQ-HĐQ	*Hà Nội, ngày 17 tháng 8 năm 2026.* *Ha Noi, Aug 17, 2026*

NGHỊ QUYẾT/ RESOLUTION

V/v: Thông qua thời gian, địa điểm tổ chức và các nội dung biểu quyết tại Đại hội đồng cổ đông bất thường năm 2026

Re: Approval of the time, venue, and voting agenda items for the 2026 Extraordinary General Meeting of Shareholders

HỘI ĐỒNG QUẢN TRỊ
CÔNG TY CỔ PHẦN ĐẦU TƯ, THƯƠNG MẠI VÀ DỊCH VỤ - VINACOMIN
BOARD OF DIRECTORS
VINACOMIN - INVESTMENT, TRADING AND SERVICE JOINT STOCK COMPANY

Căn cứ/ Pursuant to:

- Luật Doanh nghiệp số 59/2020/QH14 ngày 17/06/2020 và các Văn bản sửa đổi, bổ sung, hướng dẫn thi hành;
- *Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, and its amendments, supplements and implementing guiding documents;*
- Luật Chứng khoán số 54/2019/QH14 ngày 26/11/2019 và các Văn bản sửa đổi, bổ sung, hướng dẫn thi hành;
- *Law on Securities No. 54/2019/QH14 dated November 26, 2019, and its amendments, supplements and implementing guiding documents;*
- Điều lệ Tổ chức và Hoạt động của Công ty;
- *The Company's Charter of Organization and Operation;*
- Biên bản họp Hội đồng quản trị Công ty Cổ phần Đầu tư, thương mại và dịch vụ - Vinacomin số 01.17.08/BB-HĐQT ngày 17/08/2026,
- *Minutes of the Board of Directors Meeting of Vinacomin Investment, Trade and Service Joint Stock Company No. 01.17.08/BB-HĐQT dated Aug 17, 2026,*

QUYẾT NGHỊ / RESOLVES:

Điều 1/*Article 1*: Thông qua thời gian, địa điểm tổ chức và các nội dung biểu quyết tại Đại hội đồng cổ đông bất thường năm 2026 của Công ty, cụ thể như sau:

Approved the time, location and voting contents at the 2026 Extraordinary General Meeting of Shareholders, as follows:

1. Thời gian và địa điểm/ *The time, location*:

- Thời gian tiến hành ĐHĐCĐ/*Time of the General Shareholders' Meeting*: Khai mạc vào hồi 9h00' ngày 21/9/2026 /*Opening ceremony at 9:00 AM on Sep 21, 2026.*

- Địa điểm/*Location*: Số 1 Phan Đình Giót, phường Phương Liệt, thành phố Hà nội/ *No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Hanoi City.*

2. Nội dung biểu quyết tại Đại hội/*Content of the vote at the Congress*:

- Thông qua việc miễn nhiệm, bầu bổ sung thành viên Hội đồng Quản trị Công ty thời gian còn lại của nhiệm kỳ 2025 - 2030.

Approval of the dismissal and supplementary election of members of the Company's Board of Directors for the remainder of the 2025–2030 term.

- Thay đổi ngành nghề kinh doanh và sửa đổi điều lệ theo đúng nội dung thay đổi ngành nghề kinh doanh theo quyết định số 36/2025/QĐ-TTg ngày 29/9/2025 của Thủ tướng Chính phủ về Ban hành hệ thống ngành kinh tế Việt Nam.

Change business lines and amend the Charter in accordance with the changes to business lines as stipulated in Decision No. 36/2025/QĐ-TTg dated September 29, 2025, of the Prime Minister on the promulgation of the Vietnam Standard Industrial Classification system.

3. Thành phần tham dự Đại hội đồng cổ đông/*Attendees of the Shareholders' General Meeting*:

Các cổ đông có tên trong danh sách sở hữu cổ phần của Công ty tại ngày đăng ký cuối cùng 13/8/2026.

Shareholders whose names are on the list of shareholders of the Company as of the final registration date of Aug 13, 2026

Điều 2/*Article 2*: Giao Chủ tịch Hội đồng Quản trị Công ty thay mặt Hội đồng Quản trị ký các Tờ trình trình Đại hội đồng cổ đông bất thường năm 2026 theo quy định.

Authorize the Chairman of the Board of Directors to sign, on behalf of the Board, the proposals to be submitted to the 2026 Extraordinary General Meeting of Shareholders in accordance with regulations.

Điều 3/*Article 3*: Nghị quyết này có hiệu lực kể từ ngày ký/ This Resolution shall take effect from the date of signing.

Các ông: Thành viên Hội đồng quản trị, Ban Tổng Giám đốc, Trưởng các phòng chức năng Công ty và các cá nhân có liên quan của Công ty có trách nhiệm thi hành Nghị quyết này./.

Members of the Board of Directors, the Board of General Directors, Heads of functional departments of the Company, and all relevant individuals of the Company shall be responsible for the implementation of this Resolution.

TM. HỘI ĐỒNG QUẢN TRỊ
CHỦ TỊCH
ON BEHALF OF BOARD OF DIRECTORS
CHAIRMAN

M.S.D.N: 0200170658 - C.T.C.P.
CÔNG TY CỔ PHẦN ĐẦU TƯ, THƯƠNG MẠI VÀ DỊCH VỤ - VINACOMIN
THÀNH PHỐ HÀ NỘI

Trần Sỹ Trào

Nơi nhận:

- *Như Điều 3/As stated in Article 3;*
- *BKS; CBTT/Supervisory Board; Information Disclosure Officer;*
- *Lưu VP/Archived at Office.*